Republic of the Philippines )

City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ) S.S.

**AFFIRMATION**

I, **[FULL NAME]**, of legal age, single/married, and a resident of \_\_\_\_\_\_\_\_\_\_\_\_, after having been duly sworn to an oath depose and say;

1. That I am the duly appointed/elected President/Executive Director of [Name of NGO/Foundation].
2. That I am duly authorized to represent [Name of NGO/Foundation] in the application for BIR Registration as Donee Institution pursuant to Revenue Regulations No. 13-98.
3. That in view of the said application, I am affirming that:
   1. A similar application has not been filed and is not pending in another office of the Bureau;
   2. There is no pending case in litigation involving the same issue or application and the same taxpayer or related taxpayer;
   3. The application or subject of the request is not pending investigation, on-going audit, administrative protest, claim for refund or issuance of tax credit certificate, collection proceeding or judicial appeal; and
   4. The documents submitted are complete and that no other documents will be submitted in connection with the request.
4. That I execute this affirmation in accordance with Revenue Memorandum Order No. 9-2014 in support of such application.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_, 20 \_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature over printed name)

Affiant

SUBSCRIBED AND SWORN TO before me in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ by affiant who personally appeared before me and exhibited to me his/her competent evidence of identity consisting of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ issued at \_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_\_\_.

NOTARY PUBLIC

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Book No.\_\_\_\_\_\_\_\_\_;

Series of \_\_\_\_\_\_\_\_\_.